

Notification of incapacity to work / disability

Swiss Life Ltd Corporate Business P.O. Box 8022 Zurich

Employer / Employee benefits	Name					
institution	Contract					
	Group of insured persons					
Employee	Last name					
	First name					
	Insured person's no.					
	Date of birth		Gender □ Man □ Woman			
	Street, no.					
	Post code, city					
	Telephone no.					
	E-mail address					
	Occupation and position					
	Employment level before the beginning of incapacity for work					
	Is there a withholding tax liability?		☐ yes ☐ no			
Employment relationship	The employment relationship will be terminated	☐ no ☐ yes, on				
Cause of incapacity to work / disability	Type of illness / accident:	□ Illness	☐ Accident or occupational			
Development of incapacity to work / disability	Degree in %	Valid from	Valid to			

Attendant doctors	Please give the name of the doctor who can provide information on the whole development of the illness or the accident.						
	Name and address		Receiv	ing treatm	ent since		
	Please give the names of any other doctors or therapists involved (in the case of a hospital, please also state the department)						
	Name and address		Receiv	ing treatm	ent since		
	Please enclose copies of medical certificates already received.						
Early recognition	recognition?	e (IV) been notified to ensure early	☐ yes	I	□ no		
	Name of IV-office:						
	Notified on:						
Current insurance situation	Registered with	Name and city		Referen	ice n.		
	☐ Short-term disability benefit insurance						
	☐ Federal disability insurance						
	□ Accident insurance						
	☐ Military insurance						
	Unemployment insurance / other social insurance						
	Please enclose copies of orders and / or invoices already received.						
Minor children	Last name	First name					
or children in education / training	Date of birth	Insured person's no. 75	6.				
	Last name	First name					
	Date of birth	Insured person's no. 75	6.				
	Last name	First name					
	Date of birth	Insured person's no. 75	6.				
	Please include confirmation of e	education/training.					
Comments					_		
Signature							
Employer or Employee benefits institution							
Denents institution	Place and date	Stamp and signature					

DOX_71740_EU_Meldung| 2|3

Declaration by insured person

Release from professional and official secrecy and the right to inspect and share files

To the extent required for the administration of employee benefits (risk assessment/settlement of the actual insured event), the undersigned hereby releases the Swiss Federal Disability Insurance, Military Insurance, accident insurers, other and previous employee benefits institutions, sickness benefit and statutory short-term sick pay providers, any foreign insurers and consulting physicians from the duty to maintain professional and official secrecy in their dealings with Swiss Life and the responsible employee benefits foundations and authorises the above-mentioned institutions and persons to provide Swiss Life Ltd and the employee benefits institution – if required – with the necessary information (including medical data) and to grant them the right to inspect files. Only information actually required for the administration of employee benefits will be obtained. In addition, the undersigned consents to his/her personal details and medical data being forwarded within Swiss Life Ltd for the purpose of assessing benefits and combating insurance fraud and for the data to be forwarded to other insurers, reinsurers and experts involved.

Consent to the forwarding of data

The undersigned also agrees that his/her data may – to the extent required – be submitted to the mandated institutions for clarification and for any subsequent initiation of needs-oriented, individual assistance (care management/case management/job coaching). The undersigned further acknowledges that Swiss Life Ltd is entitled to assign data storage and processing to third parties.

The data will be handled in strict confidentiality by Swiss Life Ltd, the responsible employee benefits institution and any third parties engaged and will be used exclusively for the contractually agreed settlement of the pension or insurance contract.

Signature		
Insured person		
	Place and date	Signature

If the information provided is incorrect, Swiss Life Ltd and the employee benefits foundations may reduce or reject benefits in accordance with the legal provisions.

DOX_71740_EU_Meldung| 3|3